Policy ID:	ADM-ADM-1 Revision 1 .4 Status: C
Title:	UCO Alcohol Beverage Policy
Description:	In general, the possession and usage of alcoholic beverages on the UCO campus is prohibited. The policy outlines exceptions for when alcoholic beverage consumption is allowed for faculty, staff, and university guests.
Category:	Administration
Applies to:	Staff,Faculty
Contact:	Executive Vice President Nigh University Center Conferences and Events
Purpose:	Policy provides guidance in the administration and/or consumption of alcohol beverages on UCO. Guidance is intended for campus and off-campus groups in accordance with institutional and RUSO policy and state or federal laws or regulations.

Policy Statement: The possession and consumption of alcohol beverages in the UCO on-campus and off-campus buildings is expressly prohibited except as provided by the exceptions listed below. Regulations concerning student alcohol-related policies and procedures are available in the UCO Student Code of Conduct Policy and RUSO policy (RUSO 4.3.2.b).

UCO recognizes the following exceptions to the general policy as stated above:

A. UNIVERSITY ON-CAMPUS BUILDINGS:

1. The University's contracted food service provider is the exclusive provider of alcohol and/or low point beer (represented in document as alcohol beverage) and services on-campus. The University and the contracted food service provider reserve the right to refuse alcohol services to an individual or group.
2. Alcoholic beverages may not be brought into or taken out of any University building or event by a customer or participant at any time, in accordance with the State Laws of Oklahoma.
3. Student or student-related events must comply with the University of Central Oklahoma's Student Code of Conduct Policy on alcohol possession and consumption as well as related RUSO and University policies.
4. Prior approval by a designated university representative is required for events where University faculty and/or staff are the majority of those in attendance and alcoholic beverages and services are contemplated.
5. No University funds will be spent to purchase alcoholic beverages or services.
6. In no event shall alcoholic beverages and/or low point beer be served, sold or otherwise provided in a manner that would violate state or federal law or regulations.
7. Off-campus customer(s) renting space in the Nigh University Center or in other designated University on-campus facilities must contract with the University food service provider for alcohol beverages and service.

B. UNIVERSITY OFF-CAMPUS BUILDINGS:

1. University faculty and/or staff and off-campus customer(s) renting space in a designated University off-campus building must have prior approval by a designated university representative.
2. Prior approval by a designated university representative is required for events where University faculty and/or staff are the majority of those in attendance and alcoholic beverages are contemplated.
3. Food and/or alcoholic beverages served at an event in a designated University off-campus building must be brought in by a licensed caterer.
    - The caterer must supply the designated university representative with the following

information (3) business days prior to performing the catering function: Oklahoma State Department of Health Certificate;

1. Certificate of Insurance for commercial General Liability at limits of $1,000,000 combined single limit;
2. If alcohol beverages are to be served Liquor Liability at limit of $1,000,000;
3. Off-site liquor license (if distributing alcoholic beverages).

4. No University funds will be spent to purchase alcoholic beverages or services.

Glossary of Terms:

RUSO - Regional University System of Oklahoma, governing body over Oklahoma institutions of higher education.

Contracted Food Service Provider - Contracted food service provider under contract with UCO at the time of service request.

On-campus - Any building or property either owned, leased or rented and/or under the direction or control of the university.

Designated University Representative -Either the Executive Vice President or his representative.

Legal Citation: RUSO

UCO Code of Student Conduct Policy

Campus Links: UCO Code of Student Conduct Policy

FAQs:

Formerly known as:

Approved on: 11/20/2008

Effective date: 11/20/2008

Keyword(s): alcohol, drinking, beverage, code, student conduct,

Last review date: 06/14/2011

Date posted: Jan 7 2009 9:49AM

Modified By:

Date Modified: Jun 14 2011 8:17AM