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| **Policy ID:** | ADM-DPS-4 Minor Revision 2 Status: C |
| **Title:** | Pedestrian-Friendly Campus Policy |
| **Description:** | Proper use of and right of way rules related to campus sidewalks. |
| **Category:** | Department of Public Safety |
| **Applies to:** | Staff,Faculty,Student,Visitor |
| **Contact:** | Police Services |

**Purpose:** The purpose of this policy is to establish a standardized University policy which shall serve to:

1. Maximize the safety of pedestrians;
2. Maximize the safety of drivers, passengers, and the public;
3. Minimize lossess, damages, and claims against the University;
4. Define what vehicles and devices can and cannot be used on campus sidewalks.

**Policy Statement:**

1. The University of Central Oklahoma values a campus environment that promotes pedestrian safety and emergency response accessibility while maintaining necessary, but controlled, vehicular access for UCO staff, vendors, contractors and community members.

2. The interior campus sidewalk network will be controlled through use of bollards, planters and access control gates to restrict unnecessary vehicular access.

3. Vendors, contractors and special event coordinators will be issued permits by Police Services or Transportation and Parking Services dependent on the type and duration of access required.
   a. Parking on non-paved surfaces is not permitted.
   b. Vehicles may be driven on non-paved surfaces only after receiving permission and coordinating with the Physical Plant Department.
   c. If sidewalk access is not absolutely necessary, vendors and contractors will be asked to park in reserved spaces in peripheral parking lots.
   d. Vendors, etc. who violate these policies are subject to more stringent access restrictions, which may include permit revocation.

4. Community members needing access to load/unload materials must receive permission from Police Services.
   a. Once granted, permission is valid for that instance only.
   b. Vehicles left near interior buildings beyond a reasonable time period will be ticketed and impounded at the owner's expense.
   c. Parking and driving on non-paved surfaces is not permitted.

5. Police and support vehicles in use by Police Services are not permitted on sidewalk networks at any time of the day or night unless responding to an emergency or where operationally necessary as pre-defined by Police Services administrators.

6. Physical Plant vehicles are permitted access to the sidewalk network only when it is necessary to effectively perform their job functions.
   a. A Physical Plant supervisor or administrator must give advance permission for such access.
   b. Adequate parking spaces in peripheral parking lots are reserved for Physical Plant, Police Services, and others with permits issued by Police Services. These spaces are marked as "Service Vehicle Only."

7. Authorized vehicles may travel no faster than 10 mph or that vehicle's idle speed (whichever is slower).

8. Housing occupants are not permitted to drive on the campus sidewalk network, including during housing move-in and move-out periods in August, December, January and May, except as noted below:

   a. On pre-selected dates, the faculty/staff parking lot west of Education (Lot 26) will be reserved for housing occupants for loading/unloading. Faculty and staff will be asked to park elsewhere.

   b. Department of Housing will coordinate, as necessary, to provide carts, dollies, etc. to help residents move their property.

   c. During heavy periods of move-in/move-out activity, Police Services staff may allow no more than twelve vehicles onto the sidewalk network on the north side of Murdaugh Hall from the west sidewalk entry point between Education and Chambers Library. To gain access a vehicle must have two occupants. Sidewalk parking will be permitted for periods of twenty minutes or less only. Police Services and/or Transportation and Parking Services will manage this process.

9. University-owned golf carts or motorized service carts are not permitted to operate in excess of ten miles per hour on sidewalks or any other location where they can lawfully be operated.

   a. Golf carts must be kept on paved surfaces at all times.

   b. Golf carts must yield to pedestrians at all times.

   c. Golf carts operated during hours of darkness must have headlights.

10. Motorized scooters, mopeds, etc. are permitted on campus sidewalks but are not allowed to exceed ten miles per hour.

   a. Any motorized scooter (35 or less cc or 1000 watt or less electrical motor) not requiring registration with the Oklahoma Tax Commission (or other state) is permitted for use on sidewalks and will be treated as a bicycle for university policy purposes.

   b. Any motor-driven cycle (36+ cc or 1000+ watt electrical motor) which requires registration with the Oklahoma Tax Commission (or other state) and is required to bear a registration license plate is considered a motorcycle and may not be operated or parked on university sidewalks for policy purposes.

   c. Micro-motorcycles may not be used on campus under any circumstance.

11. Skateboards, in-line skates and other human powered wheeled devices are permitted for transportation purposes only on campus sidewalks.

   a. "Stunting" on steps, rails, ramps, buildings, etc. is not permitted under any circumstance by anyone.

   b. These devices may not be used inside any campus building.

12. Bicycle use on campus sidewalks is encouraged by all UCO community members.

   a. Bicycles may not be ridden inside any campus building or in "bicycle walk" zones.

   b. Bicycles must yield to pedestrians and be operated at a safe speed at all times.

   c. Bicycles may be locked to a locking rail or rack designed for bicycles. Bicycles may not be locked to hand rails, trees, light poles or in any manner that blocks disability access ramps, doors, sidewalks, etc. Bicycles found locked in an inappropriate manner will have their lock(s) cut and be removed at the expense of the owner.

13. All vehicles whether motor driven or human powered must yield to pedestrians at all times.

Violation of any portion of this policy may result in disciplinary action pursuant to applicable University policy and/or prosecution in a court of competent jurisdiction.

*Updated: April 5, 2011*

**Glossary of Terms:**

**Legal Citation:**

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| **Campus Links:** | |
| **FAQs:** | |
| **Formerly known as:** | |

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