UNIVERSITY OF CENTRAL OKLAHOMA

Policy ID:	ADM-LEG-11 Minor Revision 2 Status: C
Title:	Use of State Vehicles and Private Automobiles
Description:	Oklahoma statutes prohibit the use of state-owned vehicles for private purposes.
Category:	Legal Services
Applies to:	Staff,Faculty,Student
Contact:	Legal Services
Purpose:	Explaination of Oklahoma statutes regarding the use of state-owned vehicles for private purposes.
Policy Statement:	Oklahoma statutes prohibit the use of state-owned vehicles for private purposes. Employees are expected to comply with all applicable laws, rules and regulations when operating state-owned vehicles. It is the policy of the University that passengers shall not be transported in state vehicles unless they are on state business. When private vehicles are used for state business purposes and one expects to be reimbursed pursuant to the State Travel Reimbursement Act, the transporting of private passengers not on state business is not prohibited; however, it is suggested and requested that the practice be held to a minimum. According to Oklahoma statute, the use of state-owned vehicles to ride to and from an employee's place of residence, except in the performance of official duty, is expressly prohibited. Employees of the University cannot be assigned a University-owned vehicle for use on a permanent 24-hour basis unless an exception under the statute has been granted. Requests for an exception must be submitted in writing to the President of the University through their Department Director or the Vice President. Reference Documents: Oklahoma Statute Title 74.585, Oklahoma Statute Title 47.156.1
Glossary of Terms:	
Legal Citation:	
Campus Links:	
FAQs:	
Formerly known as:	
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